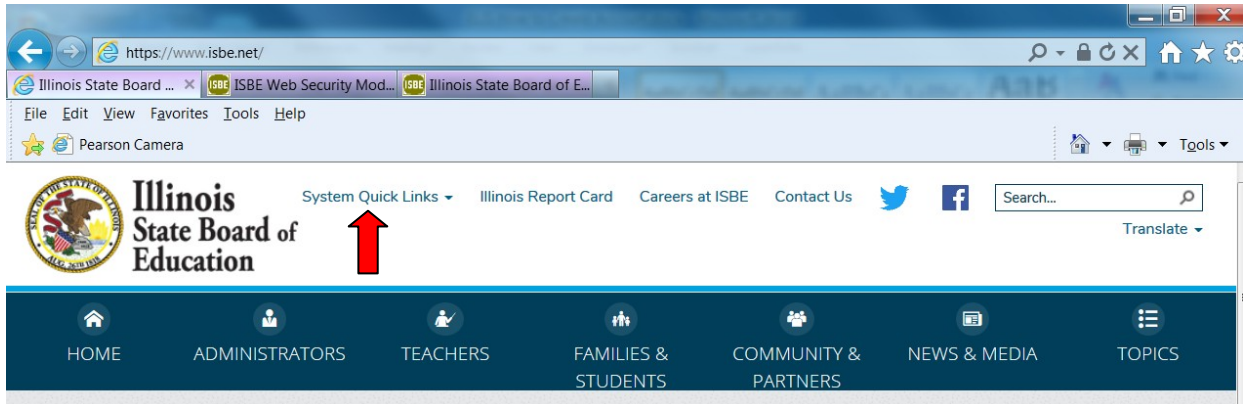


# **Educator Licensure Information System (ELIS)**

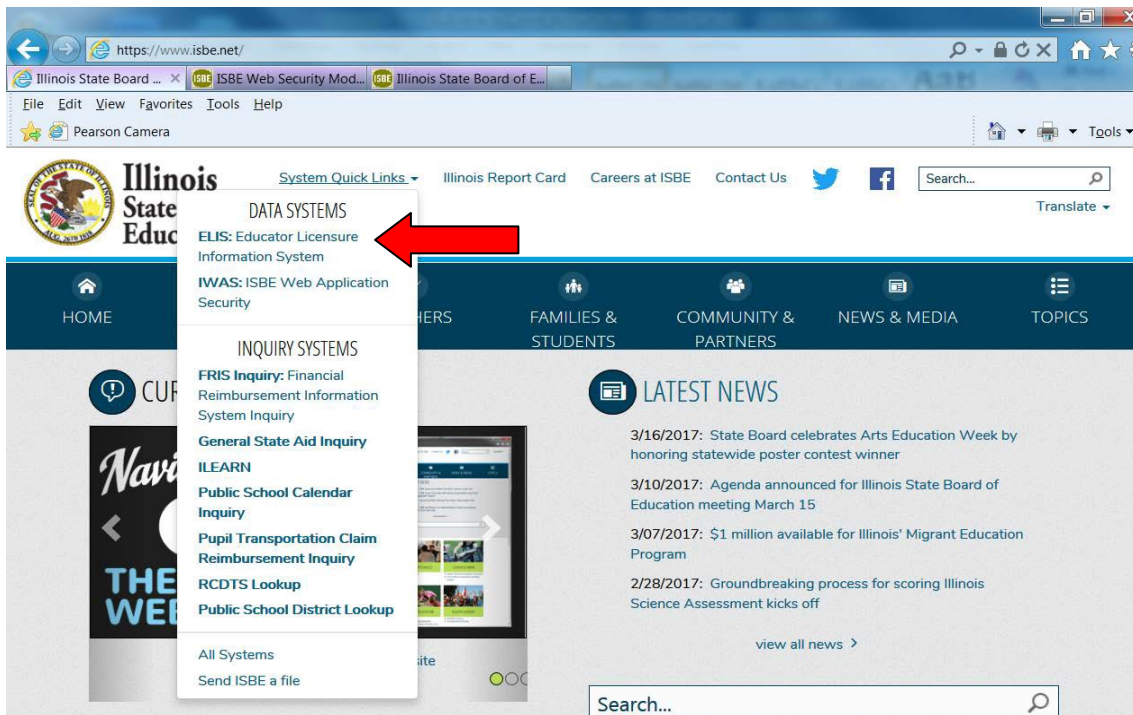
## **Create a New Account**

**ELIS works best when  
using Firefox or  
Google**

1. Go to <http://www.isbe.net>
2. Click on **SYSTEM QUICK LINKS** (To the right of the ISBE Header)



3. A drop down menu appears, click on **ELIS: Educator Licensure Information System**



4. Under Educator Access, click on **CLICK HERE TO LOGIN TO YOUR ELIS ACCOUNT**

**⚠The ELIS web site is best viewed with the latest version of Internet Explorer (IE).**

<h3>Educator Access</h3> <p><a href="#">Click here</a> to login to your ELIS account.</p> <p>Notice: ACT Plus Writing or SAT score reports listed under a maiden name or previous name may not be credited to your account. Please log-in to your account to add a maiden name or previous name if applicable.</p>	<h3>Public Search</h3> <p><a href="#">Click here</a> to perform a search of public license information for educators in Illinois by using the City, District, School, or Educator Name.</p>	<h3>Administrator Access</h3> <p><a href="#">Click here</a> to perform a credential search of educators in Illinois. For use by institutions of higher education, school districts, or prospective employers to verify credentials of a potential educator candidate or employee. Illinois Educator Identification Number (EIN) required.</p>
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**OTHER SIDE**

- If you are a first time user of the ELIS program:** Click on the **Sign Up Now** link or the **Former ECS Users Click Here for Access to the ELIS System** link to create a log in name and password.



- Enter the information required to create an ELIS account. When choosing your LOGIN NAME, make sure to make the name unique as this program is used by all educators in the entire state of Illinois. (For example, if your name is John Smith, do not use JSMITH as the login name).

**IWAS for Educators Account Sign Up for ELIS**

⊕ Required

First Name  ⊕

Last Name  ⊕

Date of Birth  ⊕ mm/dd/yyyy

**Enter either SSN or IEIN**

Social Security Number  No hyphens ⊕

**OR**

IEIN  ?

Login Name  ⊕ ?

Password  ⊕ ?

Confirm Password  ⊕ ?

Email Address  ⊕ ?

Secret Question  ⊕ ?

Answer  ⊕ ?

Broadcast Email YES -- Send system messages to the above email address ⊕ ?

Email Type HTML ⊕ ?

- Verify info and enter ELIS program