

# SEAPCO RISE Student Referral Protocol

## SEAPCO RISE Contact Information:

1. Polly Greenway, SEAPCO Area Administrator:  
[pgreenway@seapco.org](mailto:pgreenway@seapco.org)
2. Allison Borland, RISE Teacher:  
[aborland@seapco.org](mailto:aborland@seapco.org)
3. Cat Knecht, RISE Teacher:  
[cknecht@seapco.org](mailto:cknecht@seapco.org)
4. Hayley Hawton, RISE Teacher:  
[hhawton@seapco.org](mailto:hhawton@seapco.org)

Indicators a student may be appropriate for a referral to the SEAPCO RISE program:

5. High school requirements are met
6. Students must be under the age of 22
7. Student has to have a mild to moderate disability, and continue to need support in transitioning to adult life.
8. Has transition goals that need to be met in any of our program objective areas.
9. Working towards independence in following areas:
  1. Employment
  2. Independent Living
  3. Secondary education (not required)

If an IEP team member feels a student may be appropriate for SEAPCO RISE:

1. Contact Allison Borland, Cat Knecht, Hayley Hawton or Polly Greenway (see contact information)
2. Contact with RISE should be done as soon as possible into the school year – Preferably before the annual IEP
3. Make your Special Education Administration aware of your contact with RISE

Upon contact with SEAPCO RISE staff a RISE staff member will:

1. Review the student's IEP
2. Ask initial questions about the student's academic abilities, functioning abilities, and vocational experience.

Based on the shared response, the SEAPCO RISE staff will work with the student's special education teacher to set up a time to observe the student at attending school and/or vocational worksite

Following the RISE staff observation:

1. Staff will ask further questions (if needed)
2. RISE staff will share with student's team thoughts on if the student would be a good fit for recommendation to the program

If both the student's IEP team and RISE staff feel the student should be recommended for RISE, the RISE staff will:

1. Set up an observation for parent/guardian to observe the RISE Program
2. Set up a separate observation for the student to observe the RISE program

Following parent/guardian and student observation:

1. A meeting will be held to discuss potential placement for the SEAPCO RISE Program
2. Team members will need to agree that the SEAPCO RISE program is required for the student based on their IEP needs

RISE Program Objectives:

1. Personal Finances
2. Planning
3. Organizing
4. Scheduling
5. Grooming/ Self Care
6. Household Management
7. Grocery Shopping
8. Social Skills
9. Leisure/Recreation
10. Agency Linkages
11. Self-Advocacy
12. Self-Determination
13. Transportation
14. Health/Safety Practices
15. Community Involvement

\*The flow chart can be followed in a different order in unique situations, BUT if the IEP team member is considering making a recommendation, it is best to reach out to a RISE staff member as soon as possible to begin the process.