



SPECIAL EDUCATION ASSOCIATION OF PEORIA COUNTY
4812 W. PFEIFFER ROAD
BARTONVILLE, IL 61607

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Paraprofessional-Crisis Interventionist 2024-2025 School Year

Position Objective: To promote and support a well-organized, smoothly functioning school environment in which students can take full advantage of the instructional program and available resources. To provide behavioral support and interventions to students while supervising and monitor hallway/common space activity.

Essential Functions

- Follows organization, building, and classroom policies, procedures, regulations, and attendance standards.
- Strives to implement the organization's philosophy of educational and instructional goals and objectives under the supervision of the building administrator.
- Supervises the hallway, restrooms and common space of the building.
- Floats in and out of classrooms to maintain a presence among the students
- Builds relationships with students to support their social-emotional needs and prevent crises.
- Utilizes CPI and other crisis-related training(s) to support students struggling in the academic environment.
- Supervises students in the time-out area.
- Assists building staff in devising special strategies to support the social-emotional needs of the students based on a sympathetic understanding of individual needs, interests, and abilities.
- Effectively assists teacher(s) and other building staff with managing student behavior.
- Maintains the same high level of ethical behavior and confidentiality of information about students.
- Participates in in-service training programs, SIP activities, and other professional development activities when approved by administration.
- Identifies students' needs and assists students without teacher direction.
- Spends a high level of time in direct student contact.
- Discusses student progress with the classroom teacher and administration
- Collects data for purposes of monitoring student achievement and growth.
- Competently assists with physical restraints when necessary.
- Communicates effectively and maintains appropriate interactions with teachers and all professional staff.
- Demonstrates enthusiasm and initiative.
- Accepts constructive criticism.
- Uses time efficiently
- Provides behavior plan assistance as outlined in students IEP, as applicable



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Additional Functions

- Other duties as assigned.

Qualifications

- Paraprofessional License

Competencies

- Excellent interpersonal communication skills. Able to communicate effectively with staff at all levels, students, parents, and the general public.
- Ability to interact with children in a positive and nurturing manner.
- Ability to assess and anticipate behavioral and supervision tasks needed.
- Ability to multi-task while maintaining a calm and professional demeanor.
- Ability to lift at least 50 pounds.
- Ability to restrain students as needed.
- Adaptable to different work scenarios.
- Able to prioritize efforts in order to achieve a student-focused solution.
- Ability to collaborate and provide shared leadership.
- Ability to read, write and speak the English language.
- Understanding of school, organization, and state rules and regulations regarding school operations.

Working conditions:

- Mental Demands: calculating, comparing, evaluation, interpreting, organizing, consulting, analyzing, planning, documenting, specifying, coordinating, implementing, and presenting.
- Physical Demands: bending, performing student restraints, stooping, kneeling, twisting, reaching, sitting for prolonged periods of time, standing, walking, lifting, finger dexterity, grasping, repetitive motions, talking, hearing and visual acuity.
- Environmental Conditions: The work is performed primarily indoors; however, outside work is required on occasion. Travel between buildings or for community based instruction may be a requirement.